



Department of Alcohol &
Drug Addiction Services

John R. Kasich, Governor
Mary Taylor, Lieutenant Governor
Orman Hall, Director

DATE: February 11, 2011
TO: ADAMHS/ADAS Board Executive Directors
ODADAS Currently Funded Treatment and Recovery Grantees
FROM: Orman Hall, Director
SUBJECT: SFY 2012 Treatment and Recovery Guidance for Applicants (GFA)

The Ohio Department of Alcohol and Drug Addiction Services (ODADAS) is pleased to announce that the State Fiscal Year (SFY) 2012 Guidance for Applicants (GFA) for Treatment and Recovery Services is available for currently funded grant recipients. This current grant application will cover a one-year period from July 1, 2011 through June 30, 2012 (SFY 2012). Treatment and Recovery applicants are required to complete the following for each SFY 2012 Treatment and Recovery grant application:

1. ODADAS Treatment and Recovery Grant Face Sheet
2. Program Summary Data
3. Program Narratives
4. Implementing Agency Information
5. Staffing Descriptions
6. Collaboration
7. Target Populations
8. Implementation Plan
9. Budget/Expenditure Form
10. Budget Narrative
11. Future Project Plan
12. Conditions and Assurances

Applicants can apply for no more than the final amount awarded during SFY 2011. An email was sent to SFY 2011 grant recipients containing the estimated available funding amount for SFY 2012. Funds for these grants are based on an estimate of state and federal funds for SFY 2012 and will not be finalized until the approval of the SFY 2012/2013 biennial budget. Should funding be reduced below the estimated level, the amount of funds available for the grant may be reduced or terminated per written notice to the applicant by ODADAS.

Paper copies of the GFA application **will not** be sent to each currently funded program. To access the SFY 2012 Treatment and Recovery GFA documents, go to www.odadas.ohio.gov "Services," "Fiscal" followed by "Grant Guidance," and select "SFY 2012 Guidance for Applicants and Documentation." **Please note there is a separate SFY 2012 GFA and application process for Women's Treatment and Treatment and Recovery grants.**

To be considered for funding, applicants must complete and submit one signed original and two identical copies (three total) of the completed grant application to ODADAS. **Applications**

280 North High Street, 12th Floor
Columbus, Ohio 43215-2550
Main 614-466-3445

FAX 614-728-4936
800-788-7254 Treatment and Recovery Hotline
www.odadas.ohio.gov



The State of Ohio is an equal opportunity employer.

must be received at ODADAS by 5:00 P.M. on March 25, 2011. Any application received after 5:00 P.M. on March 25, 2011 will be considered late and will not be reviewed for funding consideration. No facsimile or electronic mail copies of applications will be accepted.

All applicants (except direct-funded agencies) must submit a copy of their application to their local ADAMHS/ADAS Board for completion of the SFY 2012 Board Review/Comment Form. Applicants are advised to contact their respective Board for deadlines. The Board will submit the form with original signatures to ODADAS **by 5:00 P.M. on April 1, 2011.**

The funded program will request that the ADAMHS/ADAS Board enroll clients into Multi-Agency Community Services Information System (MACSIS), and the program agrees to submit, via the Ohio Behavioral Health Module (OHBH), admission and discharge records to the ADAMHS/ADAS Board on those clients within 60 days of the date of admission or discharge, respectively.

Ohio Administrative Code section 3793:6-1-01, authorizes the Ohio Department of Alcohol and Drug Addiction Services to withhold from a Board or an alcohol and drug addiction program all or part of the state and federal funds allocated or granted by the Department for a specific program for any of the following: (1) Failure of the program to comply with rules adopted by the Department, (2) Failure of the program to comply with provisions of state or federal law, including federal regulations.

All ODADAS grant funded programs will receive their funds on a grant distribution basis. Board funded agencies are funded by ODADAS through the ADAMHS/ADAS Boards while direct funded agencies will receive their funds from ODADAS. A grant distribution basis provides sufficient funds for approved allowable costs that are necessary to the operation of an agency to carry out the program's services. State funds will be distributed on a quarterly basis. Federal funds must be requested through the draw down process based on actual expenditures incurred, plus a projection of expenditures not to exceed 30 days.

During the GFA application process, please contact your Regional Treatment and Recovery Coordinator for programmatic questions or contact the Grants Analyst for fiscal and business related questions. A list of these contacts is available in the SFY 2012 Treatment and Recovery GFA Enclosures under ODADAS Contacts.

- c: Executive Directors, AoD related Associations
 - Senior Staff
 - Heidi Hallas
 - Karen Wolfe
 - Beverly Hoskinson
 - Brad DeCamp
 - Regional Coordinators
 - Grants Coordinator/Analyst