



John R. Kasich, Governor
Mary Taylor, Lieutenant Governor
Orman Hall, Director

DATE: February 17, 2012

TO: ADAMHS/ADAS Board Executive Directors
ODADAS Currently Funded Treatment & Recovery Grantees and
ODADAS Currently Funded Women's Treatment Grantees

FROM: Orman Hall, Director *OH*

SUBJECT: SFY 2013 Treatment & Recovery Guidance for Applicants (GFA)

The Ohio Department of Alcohol and Drug Addiction Services (ODADAS) is pleased to announce that the State Fiscal Year (SFY) 2013 Guidance for Applicants (GFA) for Treatment & Recovery is available for currently funded grant recipients. This current grant application will cover a one-year period from July 1, 2012 through June 30, 2013 (SFY 2013). Current ODADAS funded treatment grantees will submit application requirements electronically via the Online Grant Application System (OLGA). OLGA will be available for the SFY 2013 GFA Grant Application submission beginning Monday, February 20, 2012.

Applicants can apply for no more than the final amount awarded during SFY 2012. Funds for these grants are based on an estimate of state and federal funds for SFY 2013 and will not be finalized until the approval of the biennial budget. Should funding be reduced below the estimated level, the amount of funds available for the grant may be reduced or terminated by ODADAS per written notice to the applicant.

To access the SFY 2013 Treatment & Recovery GFA documents, go to www.odadas.ohio.gov "Services," "Fiscal" followed by "Grant Guidance," and select "SFY 2013 Guidance for Applicants and Documentation". To be considered for funding, applicants must complete and submit the Women's Treatment application via OLGA by 5:00 P.M. on March 30, 2012. **Any application submitted after 5:00 P.M. on March 30, 2012 will not be accepted.** No paper, email, or facsimile copies of applications will be accepted.

All applicants (except direct-funded agencies) must submit a copy of their application to their local ADAMHS/ADAS Board for completion of the SFY 2013 Board Review/Comment Form. Applicants are advised to contact their respective Board for deadlines. The Board will submit the form with original signatures to ODADAS by 5:00 P.M. on April 6, 2012.

The funded program will request that the ADAMHS/ADAS Board enroll clients into Multi-Agency Community Services Information System (MACSIS), and the program agrees to submit, via the Ohio Behavioral Health Module (OHBH), admission and discharge records to the ADAMHS/ADAS Board on those clients within 60 days of the date of admission or discharge, respectively.

Ohio Administrative Code section 3793:6-1-01, authorizes the Ohio Department of Alcohol and Drug Addiction Services to withhold from a Board or an alcohol and drug addiction program all

or part of the state and federal funds allocated or granted by the Department for a specific program for any of the following:

- (1) Failure of the program to comply with rules adopted by the Department,
- (2) Failure of the program to comply with provisions of state or federal law, including federal regulations.

All ODADAS grant funded programs will receive their funds on a grant distribution basis. Board funded agencies are funded by ODADAS through the ADAMHS/ADAS Boards while direct funded agencies will receive their funds from ODADAS. A grant distribution basis provides sufficient funds for approved allowable costs that are necessary to the operation of an agency to carry out the program's services. State funds will be distributed on a quarterly basis. Federal funds must be requested through the draw down process based on actual expenditures incurred, plus a projection of expenditures not to exceed 30 days.

The Divisions of Treatment and Recovery Services and Fiscal Services will provide Guidance for Applicants (GFA) Training for SFY 2013 Treatment & Recovery grant applicants via webinar, on February 24, 2012 from 10:00 A.M. to 11:30 A.M. February 28, 2012 from 1:30 P.M. to 3:00 PM March 16, 2012 and from 1:30 P.M. to 3:00 P.M. The training will provide information regarding the grant application components and submission via OLGA. Training participants should review the Treatment & Recovery GFA and be prepared to ask questions. If you plan to participate in one of the webinars, you must register your contact information and preferred training date online by 5:00 P.M on the preceding date selected. The registration link is available on the ODADAS website under "Services," "Fiscal", "Grant Guidance" and "SFY 2013 Guidance for Applicants and Documentation". Webinar login instructions will be emailed to registrants closer to the training date.

During the GFA application process, please contact your Regional Treatment and Recovery Coordinator for programmatic questions or contact the Grants Analyst for fiscal and business related questions. A list of these contacts is available in the SFY 2013 Treatment & Recovery GFA Enclosures under ODADAS Contacts.

- c: Executive Directors, AoD related Associations
- Senior Staff
- Beverly Hoskinson
- Brad DeCamp
- Regional Coordinators
- Grants Coordinator/Analyst